



PAL Enrichment Funds Guidelines

PAL's goal in awarding funds to the staff of North Hampton School (NHS) is to provide enrichment for the students in a way that staff finds most helpful. Listed are some guidelines that will help with communicating and making decisions based on where this money should go.

- ❖ **In awarding funds**, we ask staff to apply only to those resources/items/experiences that will not be funded through the school budget. ***Please speak with the Principal first.*** *She/he may have ideas and/or resources that will help with funding the request.*
- ❖ **In awarding funds**, we strive to spread resources out to as many students as possible. Therefore, we may push an application towards the end of the list if that teacher/targeted group of students have already benefited from a grant in the current school year.
- ❖ **Funding expenditures must** provide academic enrichment and enhance the learning environment.
- ❖ **Consider both lasting items and unique experiences** and the impact they have on students.
 - Can this be enjoyed by several generations of students?
 - Is this an experience that can bring something to the students that they may not otherwise enjoy?
 - Will this promote school spirit?
- ❖ **We strive to provide funding to diverse topics: Math, Art, Science, Physical Education, Literature, etc.** We love to see unique opportunities for our children and the passions of our wonderful staff!

PAL (NHS PTO) Request for Enrichment Funds

1. To request funds from PAL, complete this form and place it in the PAL mailbox.
2. Requests must be received 7 days prior to a PAL Public Meeting to be considered at that meeting.
3. Any request above \$100 requires an introduction and review at a PAL meeting with a vote to approve or deny the request within two consecutive PAL meetings. Any request over \$2500 must also be approved by the School Board.
4. If your request can not wait until the next PAL meeting or if you have a conflict that prevents you from attending, please contact a PAL board member.

Date:	Date Funding Needed:
Requested by:	Position:
Telephone and Email:	Amount: \$
Funds will benefit-- Grade(s) and est. # students:	
Describe your project/need:	
How does this request provide enrichment opportunities for NHS students?	
Please list or attach request expenses and two (2) estimates if applicable:	

Attach additional worksheets or materials if necessary



Principal Reviewed: _____

Print

Signature

Date

FOR PAL USE ONLY

Date Received: _____ PAL Public Meeting Presentation Date: _____

PAL Decision: *Approved* *Denied* *Tabled*

Number PAL Votes For Enrichment Funds Request:

Number In Favor _____ Number Against _____

More Information Requested:

Amount Approved: \$ _____ Date Completed: _____