

## October Minutes

### NHS PAL MEETING MINUTES - - - October 19, 2022

Welcome & Introductions; In Attendance

Sherri Clerk, Megan Chartier, Maggie Clifford, Jamie Walther, Courtney Leimanis, Deena Jensen, Yvonne LeBlanc, Ashley Hass

Approval of Minutes

The minutes were read from the September meeting and approved

Administrative Updates (Deena Jensen)

Hero Art by Rob Surret is TBD, this is separate from Artist in Residence. \$500 to purchase artwork.

The gaga pit is opening soon

Friday, Oct 21<sup>st</sup> is a safety assembly and Chief Malone will be present

Looking into grant funded flex seating, wigggle seats, and standing desks

PAL Announcements & Updates

We will try to recruit more donations and volunteering with the PAL newsletter.

We will try to boost communication such as Facebook invitations and provide remote links to meetings.

Enrichment Update (Megan Chartier)

**Amazon:** has teacher wish lists so parents can help with classroom items. If we issue \$100 gift cards to primary teachers, they will have to submit the receipt of supplies. In case of an audit, the receipts are required.

Budget (Maureen Fritz)

**Games:** Mo will submit another house gaming application. We made \$6000+ last year. We're in good shape and will finish well. Mo will present the budget at the next meeting.

Events / Fundraisers / Direct Donations ('22-'23)

**Spirit Wear Drive:** When is spirit week and when should the flier be sent out to order spirit wear?

**Shirts for New Students:** Deena will give PAL a heads up when a new student arrives. They will receive an NHS t-shirt.

#### October 21: Truck or Treat:

- 5:30pm to 6:45pm. Allotting 1 hour and 15 minutes for open trunk time.
- Best Truck voting will be at 6:45pm.
- Looking for a few people to help direct cars backing up when they are departing the "trunk" area.
- We are receiving 30 hot chocolates for free from Dunkin's. PAL will pay for the rest. We are estimating 200 cups of hot chocolate will be needed as well as 200 medium bottled waters (Yvonne: water to be purchased at BJ's).
- Charging \$2/slice of pizza and \$1 for water.
- Sharpies will be placed on the tables so kids can add their names.
- Sherri will pick up the hot chocolate.
- \$250 (including tip) for the DJ.
- We'll put a PAL donation jar out.
- YTD \$545 revenue / budgeted \$1000.

**Directory:** Yvonne is double checking the information. Should be coming out at the end of October. There are no more ads. The entire school will be in the directory even if they did not provide contact information, the student's name will be listed under their respective homeroom.

**Teacher Appreciation:** Will be in November/December. PAL will create a sign-up genius for donations and volunteers.

#### Community Nights:

- Los Cantaros is confirmed for November 7<sup>th</sup> dine in only and November 14<sup>th</sup> take out only. They would like to do one in the spring as well. We will need a flier made up for this.

- Community Oven for January 23<sup>rd</sup> is confirmed.
- Maggie will reach out to Whym and see what type of discount they can provide.
- Lauren Bottomley will reach out to Seacoast Soups for interest in having a community night.
- Courtney will check with Throwback after the new year.
- We will follow up with Sweet Chix after new year.

**Holiday Cookies and Cards:** looking at December 9<sup>th</sup> or 16<sup>th</sup>. Gina Carey and Ashley Hass are on the Cookie Committee

Topics for the next meeting

Budget Review

Next Meeting Date

November 16, 2022 @ 6:00PM in the school library

PAL 2022-2023 Executive Board

*10/19/22: Motion to adjourn was made at 7:07 pm and was passed unanimously*

**Co-Chairs:** Sherri Clerk & Maggie Clifford

**Enrichment Coordinator:** Megan Chartier

**Treasurer:** Maureen Fritz

**Secretary:** Jamie Walther

**Members at Large:** Wendy Wallus